



# **EXTRA-ORDINARY MEETING OF THE CORPORATE COMMITTEE**

**Wednesday, 25 May 2022  
on the rise of the Annual Meeting of  
Council.**

The live stream can be viewed here:

<https://youtu.be/QjHjbQyNk5I>

or

<https://youtu.be/nUgFvEQ89Ow>

The membership of the Committee is yet to be confirmed and is subject to the appointment by Full Council at its Annual Meeting on 25 May 2022, immediately prior to this meeting.

**Mark Carroll**  
**Chief Executive**  
[www.hackney.gov.uk](http://www.hackney.gov.uk)

Contact: Rabiya Khatun  
Governance Officer  
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# **Extra Ordinary Meeting of the Corporate Committee Wednesday, 25 May 2022 Agenda**

- 1 Apologies for Absence**
- 2 Appointment of the Chair and Vice- Chair of the Corporate Committee for the Municipal Year 2022/23**

The committee is requested to note the confirmed appointments to the position of Chair and Vice Chair of the Corporate Committee, as agreed by Full Council at its Annual Meeting on 25 May 2022.

- 3 Declarations of Interests**
- 4 Establishment and Composition of the Planning Sub Committee for the Municipal Year 2022/23 - Attached**
- 5 Any Other Business the Chair Considers to be Urgent**

## Public Attendance

Following the lifting of all Covid-19 restrictions by the Government and the Council updating its assessment of access to its buildings, the Town Hall is now open to the public and members of the public may attend meetings of the Council.

We recognise, however, that you may find it more convenient to observe the meeting via the live-stream facility, the link for which appears on the agenda front sheet.

We would ask that if you have either tested positive for Covid-19 or have any symptoms that you do not attend the meeting, but rather use the livestream facility. If this applies and you are attending the meeting to ask a question, make a deputation or present a petition then you may contact the Officer named at the beginning of the Agenda and they will be able to make arrangements for the Chair of the meeting to ask the question, make the deputation or present the petition on your behalf.

The Council will continue to ensure that access to our meetings is in line with any Covid-19 restrictions that may be in force from time to time and also in line with public health advice. The latest general advice can be found here - <https://hackney.gov.uk/coronavirus-support>

## Rights of Press and Public to Report on Meetings

The Openness of Local Government Bodies Regulations 2014 give the public the right to film, record audio, take photographs, and use social media and the internet at meetings to report on any meetings that are open to the public.

By attending a public meeting of the Council, Executive, any committee or sub-committee, any Panel or Commission, or any Board you are agreeing to these guidelines as a whole and in particular the stipulations listed below:

- Anyone planning to record meetings of the Council and its public meetings through any audio, visual or written methods they find appropriate can do so providing they do not disturb the conduct of the meeting;
- You are welcome to attend a public meeting to report proceedings, either in 'real time' or after conclusion of the meeting, on a blog, social networking site, news forum or other online media;
- You may use a laptop, tablet device, smartphone or portable camera to record a written or audio transcript of proceedings during the meeting;
- Facilities within the Town Hall and Council Chamber are limited and recording equipment must be of a reasonable size and nature to be easily accommodated.

- You are asked to contact the Officer whose name appears at the beginning of this Agenda if you have any large or complex recording equipment to see whether this can be accommodated within the existing facilities;
- You must not interrupt proceedings and digital equipment must be set to 'silent' mode;
- You should focus any recording equipment on Councillors, officers and the public who are directly involved in the conduct of the meeting. The Chair of the meeting will ask any members of the public present if they have objections to being visually recorded. Those visually recording a meeting are asked to respect the wishes of those who do not wish to be filmed or photographed. Failure to respect the wishes of those who do not want to be filmed and photographed may result in the Chair instructing you to cease reporting or recording and you may potentially be excluded from the meeting if you fail to comply;
- Any person whose behaviour threatens to disrupt orderly conduct will be asked to leave;
- Be aware that libellous comments against the council, individual Councillors or officers could result in legal action being taken against you;
- The recorded images must not be edited in a way in which there is a clear aim to distort the truth or misrepresent those taking part in the proceedings;
- Personal attacks of any kind or offensive comments that target or disparage any ethnic, racial, age, religion, gender, sexual orientation or disability status could also result in legal action being taken against you.

Failure to comply with the above requirements may result in the support and assistance of the Council in the recording of proceedings being withdrawn. The Council regards violation of any of the points above as a risk to the orderly conduct of a meeting. The Council therefore reserves the right to exclude any person from the current meeting and refuse entry to any further council meetings, where a breach of these requirements occurs. The Chair of the meeting will ensure that the meeting runs in an effective manner and has the power to ensure that the meeting is not disturbed through the use of flash photography, intrusive camera equipment or the person recording the meeting moving around the room.

## **Advice to Members on Declaring Interests**

If you require advice on declarations of interests, this can be obtained from:

The Monitoring Officer;  
The Deputy Monitoring Officer; or  
The legal adviser to the meeting.

It is recommended that any advice be sought in advance of, rather than at, the meeting.

## Disclosable Pecuniary Interests (DPIs)

You will have a Disclosable Pecuniary Interest (\*DPI) if it:

- Relates to your employment, sponsorship, contracts as well as wider financial interests and assets including land, property, licenses and corporate tenancies.
- Relates to an interest which you have registered in that part of the Register of Interests form relating to DPIs as being an interest of you, your spouse or civil partner, or anyone living with you as if they were your spouse or civil partner.
- Relates to an interest which should be registered in that part of the Register of Interests form relating to DPIs, but you have not yet done so.

If you are present at any meeting of the Council and you have a DPI relating to any business that will be considered at the meeting, you **must**:

- Not seek to improperly influence decision-making on that matter;
- Make a verbal declaration of the existence and nature of the DPI at or before the consideration of the item of business or as soon as the interest becomes apparent; and
- Leave the room whilst the matter is under consideration

You **must not**:

- Participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business; or
- Participate in any vote or further vote taken on the matter at the meeting.

If you have obtained a dispensation from the Monitoring Officer or Standards Committee prior to the matter being considered, then you should make a verbal declaration of the existence and nature of the DPI and that you have obtained a dispensation. The dispensation granted will explain the extent to which you are able to participate.

## Other Registrable Interests

You will have an 'Other Registrable Interest' (ORI) in a matter if it

- Relates to appointments made by the authority to any outside bodies, membership of: charities, trade unions, lobbying or campaign groups, voluntary organisations in the borough or governorships at any educational institution within the borough.
- Relates to an interest which you have registered in that part of the Register of Interests form relating to ORIs as being an interest of you, your spouse or civil partner, or anyone living with you as if they were your spouse or civil partner; or
- Relates to an interest which should be registered in that part of the Register of Interests form relating to ORIs, but you have not yet done so.

Where a matter arises at any meeting of the Council which affects a body or organisation you have named in that part of the Register of Interests Form relating to ORIs, you **must** make a verbal declaration of the existence and nature of the DPI at or before the consideration of the item of business or as soon as the interest becomes apparent. You **may** speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

### **Disclosure of Other Interests**

Where a matter arises at any meeting of the Council which **directly relates** to your financial interest or well-being or a financial interest or well-being of a relative or close associate, you must disclose the interest. You **may** speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

Where a matter arises at any meeting of the Council which **affects** your financial interest or well-being, or a financial interest or well-being of a relative or close associate to a greater extent than it affects the financial interest or wellbeing of the majority of inhabitants of the ward affected by the decision and a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest, you **must** declare the interest. You **may** only speak on the matter if members of the public are able to speak. Otherwise you must not take part in any discussion or voting on the matter and must not remain in the room unless you have been granted a dispensation.

In all cases, where the Monitoring Officer has agreed that the interest in question is a **sensitive interest**, you do not have to disclose the nature of the interest itself.



<b>Title of Report</b>	Establishment and Composition of the Planning Sub-Committee for the Municipal Year 2022/23
<b>For Consideration By</b>	Corporate Committee
<b>Meeting Date</b>	25 May 2022
<b>Classification</b>	Open
<b><u>Ward(s) Affected</u></b>	N/A
<b><u>Group Director</u></b>	Mark Carroll, Chief Executive

1. **Summary**

- 1.1. This report requests that the Corporate Committee establish its Planning Sub-Committee for the municipal year 2022/2023 as set out in Appendix 1 to this report.
- 1.2. The terms of reference of the Planning Sub-Committee is as set out in Part 3 of the Council's Constitution.

2. **Recommendations**

- 2.1. **It is recommended that the Corporate Committee:**
  - i) **Approve the establishment and membership of the Planning Sub-Committee as set out in Appendix 1 for the Municipal Year 2022/23; and**
  - ii) **that any further changes to the Membership of the Planning Sub-Committee during the Municipal Year 2022/23 be reported to the Corporate Committee for consideration.**

3. **Background**

- 3.1. The terms of reference of the Corporate Committee requires it to establish and agree the membership of a Planning Sub-Committee. A special meeting of the Corporate Committee has been convened on the rise of the Council AGM in order to do this as the first Planning Sub-Committee meeting is scheduled to take place on 9 June 2022.

- 3.2. The Planning Sub-Committee will continue to operate as defined within its terms of reference, and will adhere to its agreed protocols and procedures.
- 3.3. The Planning Sub-Committee also allows the appointment of substitute members. These nominations are detailed in Appendix 1.
- 3.4. Given the quasi-judicial nature of the Sub-Committee, and in accordance with the Council's Code of Conduct, all members and substitutes appointed to the Sub-Committee are required to undergo training in regard to all aspects of planning law, and their duties in the determination of planning applications.
- 3.5. The Chair and Vice Chair of the Planning Sub-Committee are to be appointed by Full Council at its Annual Meeting on 25th May 2022.
- 3.6. The Establishment and Composition of the Council's Committees, Commissions, Panels and Boards report to be considered at the Annual Meeting of the Council on 25th May 2022 sets out the detailed calculations of the proportions and allocation of the Council's committees.
- 3.7. There is an allocation for the Planning Sub-Committee of 9 Labour seats and 1 Conservative.
- 3.8. Any changes or variations to the membership of the Planning Sub-Committee during the Municipal Year 2022/23 would require Corporate Committee approval.

#### 4. **Comments of the Group Director of Finance and Corporate Resources.**

- 4.1. There are no additional budgetary implications arising from the information outlined in this report. All costs are contained within the current approved budget.

#### 5. **Comments of the Director of Legal, Democratic and Electoral Services**

- 5.1. Under Article 3.3.5 of the Council's Constitution the Corporate Committee is responsible for maintaining oversight of the Council's regulatory functions, planning, elections and human resources. The Corporate Committee is responsible for appointing a Planning Sub-Committee and approve its terms of reference, procedure and protocols.
- 5.2. The current Planning Sub-Committee terms of reference can be found under Article 3.3.6 of the Council's Constitution.
- 5.3. Article 9.1.4 provides authority for the Corporate Committee to establish a Planning Sub-Committee for the purposes of determining planning applications in accordance with the Planning Sub-Committee terms of reference, which is also the responsibility of the Corporate Committee.



## **Appendices**

### Appendix 1 - Proposed Membership of the Planning Sub-Committee

#### **Background documents**

None

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**Composition of the Planning Sub Committee 2022/2023**

To be confirmed

**Substitute Members**

To be confirmed